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## Occupational Health and Safety

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# Library News

## LIBRARY REFERENCE SERVICE

Fran Krayewski, our reference librarian, whose subject specialty was employment standards, human rights and related areas, has resigned. She will be greatly missed and we all wish her happiness in her new position at the Imperial Oil Library.

Library school students will be helping to staff our reference desk for the next few weeks. It may be necessary for library clients to leave requests for reference service until a regular staff member is available. New reference request forms are available for this purpose and we hope their use will facilitate service. (Sample enclosed).





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Library Bulletin

Vol. 3, part A, no. 12, 1979.

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## WOMEN AND OCCUPATIONAL HEALTH:

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# Library News

## Staff Changes

A temporary staff reorganization will become effective August 1st, for approximately eight months, while the study of library services and procedures continues.

John Wilson will begin a special assignment to study automation procedures for cataloguing, periodicals control, journal indexing, bulletin production, etc.

Ron Squires of the Systems and ADP Branch will also be working on this project.

Gilliam Simpson will replace John as the occupational health and safety reference librarian. She has a Bachelor of Environmental Studies degree from the University of Waterloo and a Master of Library Science degree from the University of Toronto. She has worked at the Waterloo University Library and has been temporarily replacing the librarian at the Industrial Accident Prevention Association.

Jane Jones will work at the front desk as receptionist and circulation clerk. She has a B.A. from the University of Toronto and completed her first year of library science at U.B.C.

Library Hours

Library users are reminded that the library is open from 9 to 5, Monday to Friday, for circulation and for individual study. Reference service at the reference desk or from subject specialists is available only from 9:30 to 3:30. Reference requests, including telephone calls, should be restricted to those hours. This is particularly important now as we will have new reference staff and our summer library school assistants will be leaving, reducing the total reference staff. Reference staff are also responsible for book selection, assigning of classification numbers and subject headings, journal indexing, Bulletin production, special bibliographies, and computerized data base searching, thus restricting the number of hours available for public service. Quality of reference service depends directly on these other aspects of library service.

Legislative Library - Policy Changes

Personal borrowing privileges of civil servants at the Legislative Library will be rescinded and any future borrowing must be done through interlibrary loan from Ministry libraries. The Ministry of Labour Library interlibrary loan service is already experiencing difficulties handling the volume of incoming and outgoing interlibrary loans. Ministry personnel requiring essential material from the Legislative Library should fill out complete information on an ILL request form and allow at least 2 weeks to obtain the loan.

Additions to the library and a selection of recent journal articles indexed.

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ERGONOMICS AND HUMAN ENGINEERING

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# Library News

## Review of Service policy

Library service policy will be studied for the next three months by Susan Klement of Information Resources. She will be considering the extent of library service of what quality and to whom it should be provided. This will involve examining such areas as collection development, circulation procedures, reference service, journal indexing and the Library Bulletins. She will be requesting interviews and suggestions from a variety of library users. Comments from Bulletin recipients will also be very welcome.

## Canadian mining data base now on-line

MINTEC, the data base for mining technology prepared by CANMET has recently become available online through QL services. This is an excellent source of references to mining reports and journal literature with considerable emphasis on Canadian material. Searches, in batch mode, by mail were previously available from CANMET information centre in Ottawa. Staff of the Mining Health and Safety Branch should note that all MINTEC searches must now be done by the reference staff at 400 University Ave. on the Library's computer terminal.

RECENT ADDITIONS TO THE LIBRARY AND A SELECTION OF  
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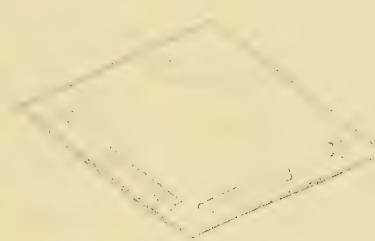


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### LIBRARIAN FOR OCCUPATIONAL HEALTH AND SAFETY

Brian Morrison was formerly the Librarian of the Environmental Protection Service, Environment Canada, Ontario Region, and a consultant for research and preparation of bibliographies for Concordia University and McLean, Hunter Ltd.

### LIBRARIAN FOR MANPOWER, EMPLOYMENT STANDARDS, HUMAN RIGHTS, WOMEN'S BUREAU, AND EMPLOYMENT OF THE HANDICAPPED

John Ford has been the Librarian at the Resource Centre of the Cross-cultural Communications Centre, whose collection covers issues of immigration, multiculturalism and race relations.



RECENT ADDITIONS TO THE LIBRARY AND A SELECTION OF  
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REQUEST FORM

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## NON-IONIZING RADIATION - PART V

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